

INTERNSHIP OPPORTUNITY – A pathway to fulltime associate

Business Development & Marketing Intern (Full time or part time)

Fidelitas Capital Ltd. - a boutique investment-banking firm founded in 2003. Our firm has clocked in years of fine track records and market insights from mergers, acquisitions, and divestments to a pre-IPO company restructuring in Indonesia.

We are looking for a few high caliber candidates to fulfill its business growth in Jakarta and in the region; we have deals in the pipeline to be executed immediately. The typical profile that we seek are independent, intellectual, like new challenges, high integrity, willing to learn, can work under pressure and deliver quality work.

We deal primarily with institutional investors (hedge funds, private equity firms, and asset managements) from USA, UK and Asia. We serve clients from middle sized to large companies, and some companies worldwide in many sectors.

Our work environment consists of a small and high powered team, serving clients at the highest level (CEO, CFO or Owner's level).

Responsibilities :

1. Assisting with preparing, planning and managing the publication of all publicity material to maximize brand promotion
2. Assisting with creating marketing campaigns and working with the company's related external parties
3. Assisting with creating and developing new innovative ways to communicate the company message to existing and potential customers
4. Assisting with development and management of sales pursuits or relationships and presentation efforts
5. Assisting with planning and managing marketing projects

Qualifications :

1. Female / Male, preferably below 26 years old (female applicants will be prioritized)
2. Bachelor's degree or a minimum of 7th semester student in Marketing, Communications, Business, Finance, Accounting, or other related fields (minimum GPA of 3.2)
3. Possess knowledge of various design applications (Photoshop, CorelDRAW, etc) is a plus
4. Comfortable in English speaking and excellent in writing
5. Preferably possess an outgoing personality and high social skills
6. Ability to work well with others in a fast paced and dynamic environment
7. Able to exercise discretion and keep strictest levels of confidentiality

We are looking for candidates who like challenges, comfortable in an English environment, fair compensations, trainings, and coaching are part of the package. You may visit our company website at www.fidelitas-capital.com / www.fidelitas-consult.com / www.fidelitas-cfqual.com. This position will be allocated for our office at Office 8 Building, 19FL Unit K, SCBD Lot 28, Jl. Jend Sudirman Kav. 52-53, Jakarta 12190.

Please send your comprehensive resume with the subject "**Marketing Intern**" along with salary expectation & recent photograph to :

executive.assistant@fidelitas-capital.com