



2017 Internship Program

Enterprising, Innovative, Passionate -

Inter-Excel's Internship Program is a holistic program designed to give students an intensive immersion in the exciting and challenging corporate environment of Inter-Excel. Undergraduates accepted into the program are each entrusted with a live, individual or group business project to lead, own, and execute over the course of their internship with us. Each intern receives a customized learning plan to ensure they get the right levels of coaching, mentorship, and formal training as they deliver their work at Inter-Excel.

If you are an undergraduate student in your penultimate year with a strong drive to lead, a hunger to learn, a thirst to overcome barriers, a ceaseless passion to win, and an interest in pursuing a career at Inter-Excel – this program is for you.

About Inter-Excel Advisory

Since 1993, Inter-Excel Advisory has blossomed from an aviation training center into a full-fledged aviation support and solutions company. Inter-Excel has been working around the world and offering its expertise in both commercial and business aviation. With a strong knowledge and experience of the aviation market, we have been, through years, extended the range of our services to fulfill the market requirements. Our expertise includes Aviation manpower & training solutions, Airport management & redevelopment, Airline startup & development, Airline Business restructuring, Air Travel solutions and On-demand charter flights.

Our clients & partners include numerous world class airlines and airport authorities such as Singapore Airlines, Oman Air, Saudi Arabian Airlines, Qatar Airways, Etihad Airways, Royal Jordanian Airlines, Mega Maldives, Tigerair, Jetstar, Scoot, our latest partners are Malaysia Airports Holdings Berhad (MAHB), Malaysia Airlines Academy, Subang Skypark and GMP Indonesia.

Kindly submit your resumes to contact@excelmalaysia.com or call +603 2274 2800 for more info.

Website: www.excelmalaysia.com

Job Description:**Internship for Business Development, International Marketing & Corporate Communications.**

The intern is responsible for maximizing revenues for both Inter-Excel & key partners in the assigned region. This role is internally facing, and also focuses on supporting the Management team through business projects and initiative implementation leveraged to improve service competitiveness and support productive revenue generation efforts in the region they support.

There will be three main components to this Internship Program:

1. **Training:** various training sessions, inclusive of business skills training and industry-specific trainings
2. **Project:** the project will be assigned within the first 2 weeks of the internship. Interns will be asked to complete the assignment and make a presentation during the last few weeks of the program.
3. **Understanding Daily Tasks:** learn, understand, and experience first-handedly the daily tasks of Inter-Excel's corporate Consultancy Services, Market research/Management, specifically business turnaround and Air Charter

Required Skills & Experience:

- undergraduate/Bachelor's Degree; major in business administration, economics, international marketing, aviation studies a plus but not required. Other faculties will also be considered
- 0-2 years of experience
- Performance is evaluated and measured based on KPI metrics set by Inter-Excel's leadership team

Drive for Results

- High impact personality: intellectual agility, entrepreneurship, empathy in relationship, team player
- Hungry, ambitious, motivated, action-oriented, results-focused and metrics-driven
- Organization and time management skills, rigor, attention to details
- Proven follow-up/persistence when facing challenging situations
- Ability to multi-task effectively; must be able to change gears quickly without skipping a beat

Relationship Management

- Sincere relationship builder; earns the confidence of others;
- Bridges and sustains solid partnerships based on mutual support through a collaborative style

Solution Alignment

- Demonstrate ability to work based on a variety of KPI metrics (targets, goals and/or strategic objectives) set by leadership team
- Appetite for innovative technology, fast-changing business environment, data-driven decision making

Written & Spoken Communication, Listening and Influencing

- Proficiency in English. Other language skills may be required depending on the location of the position
- Presents ideas and directives clearly and persuasively; actively listens when spoken/presented to
- Ability to effectively communicate to various levels and through a variety of communication channels

Build & Maintain Teams

- Able to work independently as well as be a strong team player, ensuring the whole team wins

Benefits

Interns from abroad will receive the following:

- Return ticket from country of origin
- Shared accommodation
- Living allowance

Local interns can look forward to an attractive remuneration and the best fit interns will have the potential to receive a Job Offer from Inter-Excel for Fulltime Management Positions after they graduate.

Inter-Excel's Recent Business Activities

